



April 8, 2019
TLIA BOARD MEETING

Approved TLIA Board Meeting Minutes April 8, 2019

Board Members: Steve Burgoon, Mike Mitchell, Mitch Coulter, Kevin Middleditch, Tom Kuna, Fran Steffen, Kristi Nash, Mary Magro, John Yancey

Apologies:

Committee Reps: Tanya Van Black, Mary Beth Adams, Pat Covek, Mark Handley

Guests: None

Call to Order

Steve Burgoon

Steve Burgoon called the meeting to order at 7:03 pm.

President's Report

Steve Burgoon

Update on the TLIA Directory after meeting with Randall Cross

1. Push notifications turnover to Caroline Milne status
2. Directory updated with new HomeWatch link – Andy Hay please reach out to Randall status
3. Turnover custodianship of the master address and email/phone list for the TLIA Directory – Kevin Middleditch please reach out to Randall

Approval of February and March TLIA Meeting Minutes: Motion to approve: Mike Mitchell

All in favor: Aye and Aye, 9-0

Committee Reports

1. Beach

Mary Magro/Andy Milne

- a. New Ropes – Mary researching ropes with proposals (capital expense expected to last 15 years)
- b. **Motion to approve:** Raised by Mary Magro – To approve NTE \$2000 to purchase ropes for the swimming area at the beach. Seconded by Mike Mitchell, motion approved 9-0
- c. Interviewing 18 lifeguards

2. Communications

Mary Kay Bolger

- a. The TLIA monthly newsletter was published electronically on 4/1/19 and sent it to the printers for mailing out around 4/1. The balance of the printed newsletters is in the Village Hall.
- b. May Newsletter to include “In Memory for Dorothy Pratt”

- c. 6 email blasts - 1 for Youth, 2 for Events, 2 for Garden Club and 1 for Financial
- d. Posters printed for the Easter Bunny visit
- e. TLIA Webpage
 - i. Domain Name tlia.org is due for renewal; Cost is \$15.99 per year; Renewal term up to nine years; Current expiration is May 13, 2019; Provider has TLIA card #...0350 on file for payment
 - ii. Request to the Board: Need a decision for renewal; term and charge to card; Randy Young will transact renewal with domain register.
 - iii. **Motion to approve for one year:** by Mitch Coulter, second by Tom Kuna. Approved by 9-0
- f. Jan Bahr commended by the Board for a job well done on the TLIA Newsletter

3. Events

Julie Losinski

- a. Decision: keep the push carts or dump so we can use area for TLIA files
 - i. Recommend eliminating the carts for storage space
- b. Update on Progressive appetizers and 4th of July planning
 - i. Need more houses for the 2nd appetizer
 - ii. We have about 31 people signed up for Progressive Tapas. Will continue to send out reminders.
- c. 4th of July schedule finalized this month and will have the Volunteer Sign up Genius available at the dessert house at Progressive Dinner
- d. Still need volunteers to lead the parade activities

4. Grounds General

John Yancey

- a. Water issues from the spigot and the fountain need to be addressed
- b. Fountain on the bridge by Covek's crossing is more complicated than originally believed; need contractors and costing for the effort – Dave Parro looking into the details
- c. Bridge update for electricity to Toy Island – Drew Mack is checking into when the bridge can be used – block off during the Easter Egg Hunt
- d. Spring Clean Up is scheduled for April 27th before Arbor Day
 - i. Focus on boat landings
 - ii. Zupancic Park in South Hills focus sponsored by Mike Megleo
- e. Barsumian Park is focused on the hard scaping, middle area, benches with plan to be submitted at the next Board meeting
- f. Sand delivery for the Beach and the Volleyball court before school is out
- g. Gas lamp on North Lake needs to be repaired and decision made to reinstall

5. Grounds Beautification

Pat Covek

- a. Country Landscaping has been busy cleaning up the winter mess, edging and mulching our properties
- b. We have placed our order for our Spring flowers, and they will be delivered about third week of May
- c. We have ordered and received most of our gardening supplies
- d. We will be sending out an E-blast sometime in May asking for help with our planting project

6. Lake

Mitch Coulter

- a. Lake Management Update
 - i. ENVIRONMENTAL AQUATIC MANAGEMENT was out first week of April; first treatment week of the 8th
 - ii. Davlin's pond need to be cleaned out – schedule a cleanup day
- b. Roy Carlson-Bathymetric/Silt
 - i. April 9 is doing a bathymetric survey and measuring the silt depth
- c. Goose Team getting underway
 - i. Seven eggs on Duck Island and 4 on the dock all oiled
 - ii. Also noticed signs of beaver
- d. Boat ramp status
- e. Silt removal status
- f. ILMA Review
- g. Fish Update
- h. Trespassing on the rise

7. Long Range Planning

Mark Handley

- a. submitted proposed changes to by-laws
- b. created an outline of TLIA's long-range plan
- c. finished inventory, assessment of TLIA properties with help from Jack Johnson
- d. met with Kathy Pattengale for information sharing with Tower Lakes Comprehensive Plan
- e. met with Stewards of the Parks to gather additional info on future property needs
- f. reviewed 2017 TLIA survey results
- g. Next steps: Write and submit plan draft in April to selected people for review, additional ideas, budget items
- h. By-Laws with amendments available to the Board only for review and approval (sent electronically to the Board on 4/12/19)

8. Member Services

Kevin Middleditch

- a. The 2nd RFPP (Recreational Family Pass Program) letter is ready to mail (a copy to attached). To date for 2019, we have five families that have enrolled for the program; the Cobb's, Gilmore's, Hancock's, Kraus' and Powers'
- b. **Motion to approve:** All residents that are part of the village of Tower Lakes but not members of TLIA, are to be invited for inclusion in the Recreational Family Pass Program. Those that choose to participate will pay the then going fees for the Program. Mary Magro made the motion to approve, Mitch Coulter Second. Ayes 9-0.
- c. Dates for the 2019 boat decal and activities tags are Sunday May 5th and Saturday May 11th from 10 AM to 12:00 noon at the beach parking lot. This year they will be distributed to TLIA members in good standing that do not have purple decals and tags from last year and all RFPP participants
- d. Email will be sent for inclusion in the Directory
- e. Directory must be published this May with Beach and Grounds Rules included inside
- f. Board would walk to homes over Memorial Day weekend
- g. Republish on line
- h. Plan to manage the Directory data base to include VOTL and adjacent homes

9. Rain Garden – No Update

Andy Hay

10. Tennis

Pat Covek

- a. Courts are being cleaned up
- b. Need someone to power wash the courts

11. Youth

Whitney Bruni/Tanya Van Black

- a. Upcoming event in May, Tot Soccer to run for 4 weekends into June. Coach Andy Milne and Coach Mitch Coulter. ages 2-5
- b. Event for June is going to be an End of school Campout. Scheduled for June 1st, location is still TBD. Will be discussed on April 16th meeting.
- c. We still need to discuss Holi sponsorship proposed to be June 22. Will be discussed at the next meeting April 16. Motion from the Board: If the Youth committee agrees to sponsor the 3rd year Holi event, then Youth would move forward with sponsorship. If not, then the Board would approve event as a special event application as a resident sponsored event by Shaun Kildare and waiving the application fee. Mary Magro make a motion, and Fran Steffen second motion, 8 approve.
- d. Planning a Fourth of July bingo/potluck night that works for July 3rd.

12. Financial Committee Report (attached)

Fran Steffen and Tom Kuna

- a. Revenue as of April 1, 2019:
 - i. TLIA dues outstanding is \$25,288
 1. That breaks out to 15,700 2019 Dues (no contact from homeowner, this money is not set up on payment plans)
 2. 4,999 is from 2018 & prior. (\$2737 is Dues and \$2262 is Legal fees for Court collection effort on one property owner)
 3. 4589 is committed to TLIA on payment plans
 - ii. 130 e-invoices were sent (of a total of ~365 invoices) resulting in:
 1. 68 electronic payments took place
 2. 35 of those were ACH transfers (bank to bank)
 3. 33 were 'card' transactions (The additional \$20 invoices will be sent out to those card transaction users from Feb-March the week of April 8)
 - iii. On April 3, twenty-three (23) late fee invoices (\$100 ea.) were sent. Once these late fee invoices are resolved, we will close out the Merchant Account with QB, thereby closing out the TEST period on this alternative invoice and payment approach.
- b. Expenses – copies of the March 2019 Financials are attached to the meeting minutes
 - i. Audit & Tax Return Update: The Accounting firm of Kolnicki, Peterson, Wirth has filed extensions for the TLIA 2018 Tax Returns. The timeframe for the audit to begin is approximately the third week in May.

13. Old Business - None

14. New Business - None

15. Public Comments/Discussion - None

Motion to adjourn the meeting Mary Magro

Second: Mitch Coulter

All in favor: 9-0

Meeting adjourned, time 9:20 p.m.

Respectfully submitted,

Kristi Nash