



September 9, 2019
TLIA BOARD MEETING

Approved TLIA Board Meeting Minutes September 9, 2019

Board Members: Tom Kuna, Fran Steffen, Kristi Nash, John Yancey, Mary Magro, Kevin Middleditch, Mike Mitchell

Apologies: Steve Burgoon, Mitch Coulter

Committee Reps: Lee Johnson, Whitney Bruni, Julie Losinski, Bobby Covek, Anna Labbate, Mary Kay Bolger, Jan Bahr, Bob Nash, Pat Covek

Guests: Emma Reno, Mya Ruiz

Call to Order

Mary Magro

Mary Magro called the meeting to order at 7:05 pm.

President's Report

Mary Magro

1. Need to begin planning for the Annual Meeting in January
2. All committees present a simple budget document to Steve for 2020 based on 2019 actuals, adjusted for 2020 needs – send prior to October's meeting for review at the meeting and finalize in November
3. Job Descriptions/Task lists are complete – Mary presented to all
4. Nominations Committee - Kristi Nash will work with the Nominations team and Communications so that the logistics/timing of the slate gets in the Newsletter and we meet all timing requirements per the By Laws.
 - a. Grounds recommendations for leadership – Suggestion three pronged: maintenance, capital projects and a tie to the Long-Range Plan, and Removal and reforestation
5. TLCF has accepted TLIA offer on the parking sign and they will procure and install.

Approval of August TLIA Meeting Minutes: Motion to approve: Fran Steffen Second: Mike Mitchell

All in favor: 7 Ayes, 0 Nays

Committee Reports

1. Financial Committee Report (attached) Fran Steffen and Tom Kuna
 - a. Expenses – Annual Audit Report for 2018 attached – Tom reviewed the recommendations from the Auditors Report the Board needs to discuss future Reserve requirements at some point in time.

- b. Revenue –
- c. As of September 1, the TLIA Collections Report balance outstanding is now at \$4532, down from \$5162 on August 1. The breakdown of where this # comes from is:
 - i. * \$1772 is dues still being paid on 4 payment plans (anticipate 3 of these will be paid complete soon).
 - ii. * \$500 is open from a failed payment plan, and unfortunately homeowner is now unresponsive.
 - iii. * \$400 is still outstanding from 4 homeowners who paid their dues late and owe the community their \$100 late fee. (One of these had stated they would send the \$100 but has not. The other 3 homeowners are unresponsive to their statements.)
 - iv. * \$75 is money due from a property transfer document prep fee.
 - v. * \$20 is an unpaid credit card use service fee.
 - vi. * \$2516 is likely uncollectible due to property bankruptcy's (\$916 of this \$2516 is from 2018).
 - vii. * -\$751 is prepaid Lake Assessments from property sale transactions.
 - viii. Total Balance Due TLIA = \$4532
 - ix. Once again, the addresses of the homeowners that have not paid their Dues debt complete by December 1 will be published in the December newsletter.

2. Beach – No Report

Mary Magro/Andy Milne

3. Communications

Mary Kay Bolger

- a. Jan Bahr published, and Caroline Milne sent out the TLIA monthly newsletter electronically on 08/01/19; Randy posted it on the website on 08/01/19; Jan sent it to the printers, and it should have been mailed out around 08/01. The balance of the printed newsletters was placed in the Village Hall.
- b. Caroline Milne sent out 12 email blasts - 4 for Youth, 1 for Communications, 5 for Beach, 1 for Courts and 1 for Garden Club/Grounds.
- c. Invoices and checks have been forwarded to the correct parties for payment/receipts.
- d. A Communications Committee Meeting was held on 8/29/19 where we discussed the TLIA Events Committee Facebook presence and the TLIA website privacy issues. We will be presenting our recommendations on privatizing the TLIA website and some regulations on the current and any future social media presence that represents TLIA.
- e. Discussion of the Recommendations for the Website Privacy (Facebook) and findings shared with the Board
- f. Eblasts for boat pickup/tagging for the abandoned boats to clean up during the Fall Clean Up and posters – John and Bobby Covek will meet to submit to Comms

4. Events

Julie Losinski

- a. Events will not hold a September event due to schedule conflicts.
- b. Chili Cook-off - Saturday, October 12, 2019 on Rest Island
 - i. 5:30 - 6:00 - Registration
 - ii. 6:00 to 10:00 - Chili Tasting
 - iii. More details to follow.
- c. Events will provide a raffle basket to the Foundation Big night that will include some TLIA swag/merchandise and free admission for two to Progressive Dinner.

- d. Refrigerator in beach storage: We recently noticed the motor on the fridge was running but the fridge was not cold. Committee will investigate this further. Not sure yet if it can be fixed or if it will need to be replaced.
- e. Events Committee Members: Some of the members will start rolling off the committee after the Chili Cookoff. Current members are discussing recruiting new members.
- f. Report from the 4th of July revenues- Expenses are \$15K, net income \$8K, but need to check if bands were included in the expenses

5. Grounds General

John Yancey

- a. Tree care:
 - i. Large willow in water south of E-W bridge scheduled to be removed this month
 - ii. Bays Park maple stump to be ground out this month
 - iii. Tree planting on TLIA property in conjunction with village tree program this month Species and location TBA.
- b. Grounds General:
 - i. water fountain and spigot repair at tennis court to be completed next week. Spoke with Bob P. at community water and septic
 - ii. Bridge at Covek's crossing complete and paid for. Landscaping complete
 - iii. Update on cleanup of Dead Boat Storage area by McKillen's. Need boats surveyed for abandoned boats and then some clean up and move abandoned boats to be sold.
- c. Lawn care
 - i. Rest Island will be plugged and over seeded this Fall after the Chile cook off
 - ii. Fall Lake and Grounds cleanup and project day will be Saturday October 5, from 8:00 to 12:00.
 - iii. Two main projects are being organized along with general cleanup of the shoreline on the islands
 - iv. Path restoration of all the crushed granite paths. Cost of stone from a wholesale WI's quarry will be 800.00 plus shipping. The minimum order of one semi dump truck load of 24 tons will cover our square footage with a bit left over to patch at bridges down the road. Cost of rental equipment will be around 300.00
 - v. Second phase of the property at South Hills on its way to becoming Zupansic Park.
 - vi. Will use the help of the events committee and set up a sign-up genius (Bobbie Covek) to organize volunteer help and will send email blasts weekly to attract able bodied volunteers. Free lunch provided by Pat and company at the tennis courts at noon

6. Grounds Beautification

Pat Covek

- a. Planted about 80 mums Tulips will be planted in October
- b. Planted and designed a Butterfly garden at Covek's crossing
- c. Revamped all gardens-paths-parks
- d. We hope to get busy on Christmas decorating after Chili cook off
- e. Plan on Tree lighting the Sunday after Thanksgiving—Look for E-Blast

7. Lake

Mitch Coulter

- a. Lake Treatment Update-Lily Pad eradication 3 treatments remaining
- b. PhosLock Trial for North Lake

- i. Concept to do a trial to use PhosLock to see what the outcome is for mitigating algae blooms
 - c. Regarding Lake County Water Testing Update
 - i. LC will come out and test other areas of the lake if we call them. They will try to do it that same day, Beach areas from all lakes will take priority
 - d. Lake County Stormwater Management Grant Application is under way. This study will help us to determine next steps toward alleviating flood areas near tennis courts and soccer field
 - e. Boat Ramps Update-Intent is to get this done this fall
 - i. Funds will come from Special lake assessment and Capital
 - ii. Landscaping will be completed in Spring
 - f. Fishing-As fall approaches, we'll be adding reminders for all fisherman to have community tags on their person.

8. Long Range Planning

Mark Handley

- a. Plan has been posted on the TLIA website inviting public comment
- b. Comments can be sent to longrange@tlia.org for email distribution to the committee
- c. Article written for newsletter asking for comment as well
- d. Next steps:
 - i. Review any comments received
 - ii. Amend, embellish plan as appropriate
 - iii. Have TLIA Board review for sign-off in mid-October

9. Member Services

Kevin Middleditch

- a. Boats need to be removed by October 1. Information regarding the deadline to remove boats from the landings was included in the September newsletter (Thank You Communications Team!) Signs will be posted throughout the village to reinforce the message. 3 signs will be posted on North Lake; 8 more will be posted on the main lake.
- b. The inventory of the boats currently stored in the impound area is attached. The boats can be disposed of as the Board sees fit.
- c. Update/timeline for the printed Membership Directory – The cost to print 350 copies of our resident directory is \$830.24 (Minuteman Press). Design service, if need, is an additional \$90 / hour.

10. Nominations Committee

Lee Johnson

- a. The September Newsletter included a notice of the upcoming TLIA Board Election, as well as more details in the President's column.
- b. Schedule discussed to meet bylaws requirement for Election/Annual Meeting:
 - i. Monday, 9/9... TLIA Board Meeting...will attend and request incumbents to make their decisions on running for another 2-year term by Sunday, 9/15. Terms are up for 4 Board Positions...Vice-President, Financial Secretary and 2 Members-at-large.
 - ii. Thursday, 9/19...meet October Newsletter deadline for additional upcoming election articles...emphasis on the 10/15 deadline to be on the ballot.
 - iii. Tuesday, 10/15...deadline to appear on the Ballot. Photos and bios submitted to the Committee.
 - iv. Saturday, 10/19...deadline for Candidate information to be included in the November Newsletter.
 - v. November TLIA Newsletter "Meet the Candidates"

- vi. December TLIA Newsletter...Sample Ballot included..."Meet the Candidates" repeated.
- vii. January...Annual Meeting/Election.
- c. Copies of TLIA bylaws distributed. A list of possible candidates for the open positions was started and divided up...to be contacted before the next meeting this month.

11. Rain Garden – No Report

Andy Hay

12. Tennis

Pat Covek

- a. A complete clean up and Tree trimming was done for Labor Day by Carriage Landscaping
- b. The Round Robbin on the 4th was well attended-and we may have some new additions to the committee
- c. Plan for a fall clean-up of the courts

13. Youth

Whitney Bruni

- a. Back to school was a wonderful success. Kids slipped and slid all over the soccer field and enjoyed some ice cream and popcorn. Despite the rain all had fun
- b. Kindergarten meetup: Incoming kindergartens had an opportunity to meetup on the west side for some popsicles and fun
- c. September 13th- Family movie night- Chicago themed with hotdogs and popcorn
- d. October 31st- Trick or treat
- e. Whitney rolling off Youth and turning over to Kimberly Saunders

14. Old Business – Gleason wedding was held and successfully executed, and the deposit will be returned

15. New Business - None

16. Public Comments/Discussion - The Village is looking to revise their ordinances re: chickens, and outbuildings for coops. There is a negative effect of the chicken waste, that is filled with phosphorous, on the lake. The Lake Committee has been working to stop phosphorous from getting in the lake by asking people not to use phosphorous in their lawn fertilizer applications.... I also mentioned that the restrictions of the HOA take precedence over the Village, if they are more restrictive.

Motion to adjourn the meeting: Mike Mitchell

Second: Fran Steffen

All in favor: 7 Ayes, 0 Nays

Meeting adjourned, time 8:40 p.m.

Respectfully submitted,

Kristi Nash