



November 11, 2019
TLIA BOARD MEETING

Unapproved TLIA Board Meeting Minutes November 11, 2019

Board Members: Steve Burgoon, Mary Magro, Mike Mitchell, Tom Kuna, Fran Steffen, Kristi Nash, John Yancey, Mitch Coulter

Apologies: Kevin Middleditch

Committee Reps: Mary Kay Bolger, Audra Powers

Guests:

Call to Order

Steve Burgoon

Steve Burgoon called the meeting to order at 7:04 pm.

President's Report

Steve Burgoon

1. Annual Meeting – ALL COMMITTEES
 - a. ALL Committees will need a brief presentation for the Annual – 5 minutes each except Finance, Grounds, Lake, Long Range Planning
 - b. Three pages (more if AWESOME pictures) meeting
 - c. Current Committee and Committee Members departing
 - d. List of Activities and Income and expenses
 - e. Pictures
2. Finance: What does 2019 look like? -- how much will be moved to Capital?
 - a. If we want to replace BOTH piers in 2020 (if we have the \$\$\$) then that would need to go on the Ballot
 - b. Need FINAL 2020 budget by December 9
3. NEW IDEA – Cyber Security Training
 - a. I see articles from the HOA industry
 - b. Tons of emails everywhere on the issue
 - c. Would be great if we could provide training/assistance to ANYONE who needs it
 - d. Collaborate with VOTL

Approval of October TLIA Meeting Minutes: Motion to approve: Mary Magro Second: Fran Steffen

All in favor: 8 Ayes, 0 Nays

Committee Reports

4. Financial Committee Report

Tom Kuna and Fran Steffen

- a. Expenses (Attachment A)
 - i. Proposed budget for Operation expenses
 - ii. Proposal for Capital Reserve
- b. Revenue
 - i. As of November 1, the TLIA Collections Report balance outstanding is \$3492, down from \$3832 on October 1.
 - ii. The breakdown of this # is:
 - iii. \$1627 is dues still owed from payment plans, 3 of 4 are delinquent and the addresses will be published in the Dec. newsletter.
 - iv. \$100 is outstanding from 1 homeowner who paid their dues late and still owe the community their \$100 late fee.
 - v. \$2516 is likely uncollectible due to property bankruptcy's (\$916 of this \$2516 is from 2018), one of the properties has sold at sheriffs auction and we will be collecting the last portion of the year's dues (\$175) from the new owner, and will have to write off the first 3/4.
 - vi. -\$751 is prepaid Lake Assessments from property sale transactions.
 - vii. Total Balance Due TLIA = \$3492
 - viii. The addresses of the homeowners that have not paid their debt responsibly to the community will be published in the December newsletter and are considered Members Not in Good Standing. They cannot use TLIA facilities, participate in events or participate or vote in the January annual meeting.

5. Beach – No Report

Mary Magro/Andy Milne

6. Communications

Mary Kay Bolger

- a. Jan Bahr published, and Caroline Milne sent out the TLIA monthly newsletter electronically and Randy posted it on the website around 11/01/19; MK Bolger printed out 5 copies and dropped them off at some homes that do not have access to computers. If anyone requests copies of them, we are asking that they contact MK Bolger directly for a hard copy of the newsletter
- b. Caroline Milne sent out 10 email blasts - 3 for Youth, 4 for Communications, 1 for Nominations, 1 for Events and 1 for Grounds.
- c. Invoices and checks have been forwarded to the correct parties for payment/receipts.
- d. We are hoping that the Board will come to a decision on the privacy/password protected issue of the TLIA.org website at the November board meeting, so please add the attached to the agenda and print it out for distribution.
- e. I also want to get the board approval concerning our Social Media presence and the NextDoor Neighbor app.

7. Events – No Report

Julie Losinski

8. Grounds General

John Yancey

- a. Tree care:
 - i. Willow tree has not been removed yet due to wet weather and inability to use heavy equipment to gain access across homeowners' yard. Hopefully this month will be dryer and it can be removed.
 - ii. 5 trees were planted on TLIA property last month in conjunction with the Village tree program. Two were purchased and 3 were donated to us by the Village.
- b. Lawn:
 - i. last mowing will take place this month.
 - ii. Last year of a three-year contract with Jeff Groh Landscaping
- c. Porta potties will be removed next week for the season
- d. Parks and boat landings
 - i. Barsumian Park has had a major landscape trimming getting ready for next year's possible removal of old concrete
 - ii. The second Zupansic Park clearing has been carried out. Next step is professional removal of older diseased trash trees. Residents in south hills will then have input to start to design the new park space along with Grounds Committee for board approval.
 - iii. All boats have been removed from boat landings to gain access for spring cleanup

9. Grounds Beautification

Pat Covek

- a. WE PUT IN THREE NEW BUTTERFLY GARDENS -and revamped several of our existing properties due to winter damage. We also maintained all the landscaped Tower Lakes properties and gardens.
- b. Look for our E-Blasts on tree decorating and Tree lightening dates

10. Lake

Mitch Coulter

- a. Lake recap with Kevin Dahm was successful. Overall a good year and looking towards contracting with Kevin again next year.
- b. Ongoing discussion on SE boat landing
- c. Budget needed for fish stocking

11. Long Range Planning

Mark Handley

- a. Met with Board to review plan on 10/20
- b. documented requested changes to the plan after discussion
- c. provided Board with revised plan, list of changes, revised capital plan
- d. Next step: Finance team to review capital plan; once approved, final plan will be posted to the TLIA website
- e. Cloud Storage
 - i. Directory? What has been loaded?
 - ii. Plan to upload more? -- need more help?
 - iii. Refresher on uploading and downloading
- f. Update on LRP for presentation at Annual Meeting
 - i. Meet with John Yancey, Mike Megleo and Mike Mitchell in early December to AGREE on what will be presented as Capital Projects for 2020
 - 1. Priority list complete for 2020
 - 2. Presented by Mark as hand off to Mike Megleo the Annual meeting

12. Member Services

Kevin Middleditch

- a. Updated timeline on Printed Directory – Kevin
 - i. Advertising
 - ii. TLIA input
 - iii. VOTL input
 - iv. Communication about updating personal information by going to the Electronic APP – I suggest at least two BLASTS and mention one last time in December Newsletter.
 - v. Who maintains the Babysitter list that is in the app?
- b. Update on new homeowners – Mary Beth Adams
- c. Welcome Open House – at Bolger’s on November 23
 - i. New members last two years, TLIA Board, TLIA committee leads, VOTL Board, neighbors
- d. The remaining boat removal notifications have been taken down from the information kiosks.
- e. The landings have been cleared and the boats below have been placed in the TLIA storage area. I will attempt to identify all owners and put the inventory in the next newsletter with a notification that the boats will be disposed of at the next Spring Lake Clean-up if they are not claimed.

| Removed From | Description | Boat Decal | Owner |
|--------------------------|-----------------------------------|------------------|------------------------|
| Wagner Park Landing | Green Plastic Pelican Canoe | Green Decal 611 | Identification Pending |
| Wagner Park Landing | Blue Plastic Canoe | No Boat Decal | |
| Wagner Park Landing | Red Freestyle Paddle Board | Purple Decal 460 | Davey |
| Wagner Park Landing | Silver Aluminum Canoe | No Boat Decal | |
| Wagner Park Landing | Yellow Potomac Kayak | No Boat Decal | |
| South Hills Boat Landing | Blue Plastic Open Deck Kayak | No Boat Decal | |
| South Boat Landing | Green Plastic Explorer 166 Canoe | Green Decal 838 | Identification Pending |
| South Boat Landing | Two Orange Plastic LL Bean Kayaks | Green 378 & 379 | Identification Pending |

- f. NEW IDEA – Community Outreach
 - i. Neighborhood Captains
 - 1. Collaboratively with VOTL (Mena – we have discussed)
 - 2. I would like to button this up before the Newcomer Welcome
 - 3. Identify a few people in each geographical area to assists in emergency (Snowstorm, Tornado, or other major issue)
 - 4. “Know you neighbor” and their needs.... not obtrusively

5. Knock on doors during a difficult time
 - a. East Side – Giglio, Kildare, Hay, Dunbar, Pattengale, Mackey, Kuna
 - b. North Lake – Rigali, Burgoon, Bolger
 - c. West Side – Cross, Mortenson, Kubala, Rolf
 - d. South Hills – Knight, Megleo, Kernohan
 - e. CCE – Powers, Burge, Cobb, Siers
 - f. Fenview – Butler, Bartolucci, Saunders, Luminiello
 - g. Other -- Mena

13. Rain Garden – No Report

Andy Hay

14. Tennis

Pat Covek

- a. The tennis courts have been power washed

15. Youth

Kimberly Saunders

- a. Recap of super snowy Halloween
- b. Fundraising effort underway (card sales)
- c. Upcoming event: Santa Pictures/Horse drawn Carriage Rides/ Kids' Shop & Wrap

16. Nominations Committee

Lee Johnson

- a. Nominations are complete
- b. Meeting date set at January 12 at 3 PM.
- c. No By-Laws Revisions
- d. No Special Assessment request Only annual budget to include up to 20% to Capital
- e. Proposed Budget and Notice of Annual Meeting must be sent NLT 30 days prior to meeting = NLT December 13
- f. This can be sent electronically
- g. Proxy Ballot much be sent 10 days prior so January 1
- h. I suggest we send EVERYTHING NLT December 10; Day after December TLIA Meeting Notice, Proposed Budget, Ballot

17. Old Business

18. New Business - VOTL Urban Poultry ordinance (Attachment B)

From: president@tlia.org

Subject: Letter to VOTL on Chicken Ordinance

To: TLIA Board <board@tlia.org>

Cc: bolger651@sbcglobal.net, janb001@sbcglobal.net

Per our meeting tonight this is the letter that we have agreed is our position as a board to represent our 359 member households. Thank you for your time and effort in this difficult issue. I, and your membership, appreciate your input and unanimous agreement. As agreed, we will publish this letter and the Lake Committee position on the chicken ordinance in the December Newsletter. We will also communicate in the Newsletter the date, time and location of the VOTL

Plan Commission public hearing on this issue. We will encourage the TLIA membership and entire community to attend the Public hearing on this issue.

19. Public Comments/Discussion

Motion to adjourn the meeting: Mary Magro

Second: Fran Steffen

All in favor: Ayes 8, Nays 0

Meeting adjourned, 9:40 p.m.

Respectfully submitted,

Kristi Nash