



May 11, 2020
TLIA BOARD MEETING

Approved TLIA Board Meeting Minutes May 11, 2020

Board Members: Steve Burgoon, Mary Magro, Melissa Covek, Mike Megleo, Mark Handley, Kristi Nash, Mike Mitchell, Mitch Coulter

Apologies: Tom Kuna

Committee Reps: Pat Covek, Kimberly Saunders, Tom Kubala, Mary Kay Bolger, Jan Bahr, Mary Beth Adams

Guests: Tony Cantieri, Don Sidlowski, Shaun Kildare, Mark Schircel

Call to Order

Steve Burgoon called the meeting to order at 7:05 p.m.

Approve Meeting Minutes for April: Motion to approve: Mike Mitchell

Second: Mitch Coulter

Ayes: 7 Nays: 0

President's Report

Steve Burgoon

Discussion regarding contents of "Restore Illinois: A Public Health Approach to Safely Reopen Our State" and how TLIA will incorporate into the various committees' activities

Committee Reports

1. Financial Committee Report

Tom Kuna and Melissa Covek

a. Expenses:

- i. Copies of the April 2020 Financials comparing budget to actuals for income and expenses are attached. Expenses for Grounds Maintenance and Lake were substantial in the month of April, due to Spring cleanup and the payment for the first 50% of the lake maintenance contract and fish stocking. Other expenses are negligible which is to be expected for the four months of the new fiscal year.
- ii. Cash Balances for the three TLIA accounts are attached.
- iii. All three bank accounts have been reconciled.

b. Revenue:

- i. 129 unpaid dues invoices (out of 364) totaling \$100,835
- ii. Resending open invoices in June
- iii. Late fees will apply for any open balances as of July 2
- iv. Rose Terrace property in South Hills? Mark Handley will reach out with RFPP

2. Beach

Mary Magro

- a. Committee determining whether the beach will open but if it does, signs will be posted for alignment to the State guidelines
- b. Requested information from Lake County for guidelines on beaches opening

3. Communications

Mary Kay Bolger

- a. Jan Bahr published and sent out the TLIA monthly newsletter electronically and Rob Dunbar posted it on the website around 5/01/20; MK Bolger printed out 5 copies and dropped them off at some homes that do not have access to computers. If anyone requests copies of them, we are asking that they contact MK Bolger directly for a hard copy of the newsletter
- b. Caroline Milne and Jan Bahr sent out 5 email blasts - 1 for Communications, 1 for the Board and 2 for Youth and 1 for Grounds. Invoices and checks have been forwarded to the correct parties for payment/receipts.
- c. We had a virtual Communications Committee meeting on 4/16/20 where we discussed advertising for the newsletter, newsletter content from members, access to the website to non TLIA members, the process on how new/existing members get on the email blast list and how to access the website. MK Bolger is also in the process of updating Andy's List which is posted on the app and the website and updating the icontact list. Need to discuss families that are not paying RFPP and are receiving the newsletters
- d. The NEW privatized website has been up and running since 2/14. Our admin has been responding to a few emails from members that may be having any difficulty logging on and accessing the privatized side of the website. Below are the numbers for Website Activity:

| | February | March | April | May |
|------------------|-----------------|--------------|--------------|------------|
| Downloads | 145 | 189 | 185 | 153 |
| Edit | 158 | 29 | 7 | 2 |
| Login | 292 | 335 | 371 | 228 |
| Totals | 595 | 553 | 563 | 383 |

4. Events

Melissa and Bobby Covek

- a. Exploring options within all the Illinois state guidelines and depending on the Phase of restoration
- b. Small group activity options are being discussed
- c. Still trying to recruit volunteers so contact Events as able
- d. Share with the Village as proposed activities are identified

5. Grounds General

Mike Megleo

- a. Dumpster debacle worked itself out although without Prairieland's second dumpster we would have had a problem
- b. We took down some more trees around Tower Lakes that were of safety concern. John Yancey let me know that nothing is out the ordinary for this time of year.
- c. Steve Burgoon, Don Sidlowski, and Bob Nash cleared a path to the boat landing on North Lake
- d. Still working on plans to get some projects done around Tower Lakes now that Lake cleanup is for sure not happening

- e. The rain garden project by volleyball courts and tennis courts is being installed with shared funding (June 6 planned)

6. Grounds Beautification

Pat Covek

- a. The order from Willoway should be delivered later this week, Mary K Bolger will be advising helpers of date and time
- b. We will be observing all social distancing rules including face coverings and gloves. Social rules will also apply to planting
- c. The order from Montale for Barsumian Park that Mary Beth and Gordon requested to fill the area where the shrubs were removed will be picked up and planted by Carriage Landscaping

7. Lake

Mitch Coulter

- a. Water levels/Dam
 - i. Proposed management plan to be finalized
- b. Erosion Control
 - i. Process in place for homeowners to submit plans to Lake Committee and TLIA for improvements to their shoreline to address erosion issues
 - ii. Looking into other possible options for encouraging homeowners on the lake to address erosion concerns
- c. Lake treatment update
- d. Hydrology study update
- e. Beaver Update – 5 beavers captured

8. Member Services

Mark Handley

- a. Directories
 - i. Received permission from the Village to distribute phone directories, swim tags and TLIA Rules & Regs on or after May 12th subject to distancing guidelines
 - ii. Have lined up people to help distribute same
- b. Additional Swim Tags
 - i. Will be sent via mail as requests come to Member Services
 - ii. article planned for June newsletter
- c. Boats
 - i. Chopped up and dumpsterized two abandoned boats. One canoe re-united with owners
 - ii. Letter sent to one owner asking for disposition of their kayak
 - iii. Emails sent to two owners asking for disposition of their boats -- both requested and received new boat decals
 - iv. One abandoned canoe sold for \$80.00
 - v. Repaired one boat rack at Davlin's Pond
 - vi. Seven requests for purple boat tags fulfilled
 - vii. One abandoned paddleboat needs to be assessed for sale or recycling
 - viii. Continuing to audit boat launch sites to find out-of-compliance boats and canoes; will notify owners as appropriate

9. H&H Study

Tom Kubala

- a. The 6 gauges (3 in the lakes and 3 in the ground) have been installed on Wednesday. Attached are pictures of the one by Terrace & Melrose and the one on the dam. The other 2 in the water are in Cypress Pond and on the Roberts Road bridge in the Channel. The other 2 ground locations are by the soccer field by the corner of Cambridge and Oxford. Inside the PVC tubes are the gauges which are recording the water levels in the various locations.
- b. The staff at Hey & Associates are currently building the data base to store the information and are planning to be out on site again next week to complete the surveying needs for the modeling. Upon completion of that modeling, a follow up meeting with the team from Hey will be scheduled to discuss next steps. Timing of that meeting to follow in separate email as soon as more details are known. This meeting will be for the working team.

10. Tennis

Pat Covek

- a. We held our first Tennis meeting of the 2020 season at the end of April—We assigned duties and discussed —CLOSING AND OPENING OF THE TENNIS COURTS
- b. We sent our minutes to the board for their decisions. Our courts opened May 1 observing all social practices and three copies of the rules are attached to the tennis court fencing.
- c. Our rules will change according to the dictates of the Governor to make sure we are doing our best to keep everyone safe from the virus. We also covered the water fountain so that it is off limits and cannot be used. We need the spigot on, for maintenance of the courts and landscaping.
- d. We have a scheduled meeting on the 12th and will be discussing our plans going forward

11. Youth

Kimberly Saunders

- a. Looking at an end of school year recognition event but still planning
- b. Committee may stay intact until after summer

12. Old Business

13. New Business

14. Public Comments/Discussion

Motion to adjourn the meeting: Mary Magro

Second: Mike Mitchell

All in favor: 7 Ayes, 0 Nays

Meeting adjourned 8:15 p.m.

Respectfully submitted,

Kristi Nash