



August 10, 2020  
TLIA BOARD MEETING

**Approved TLIA Board Meeting Minutes August 10, 2020**

**Board Members:** Steve Burgoon, Mary Magro, Melissa Covek, Mark Handley, Kristi Nash, Mike Mitchell

**Apologies:** Tom Kuna, Mike Megleo, Mitch Coulter

**Committee Reps:** Pat Covek, Mary Kay Bolger, Tom Kubala, Mary Beth Adams, Fran Steffen

**Guests:** Stephanie Blatchley, Randy Janzen, Tony Cantieri

**Call to Order**

Steve Burgoon called the meeting to order at 7:02 p.m.

Approve Meeting Minutes for July: Motion to approve: Mike Mitchell

Second: Mary Magro

Ayes: 6 Nays: 0

**President's Report**

Steve Burgoon

Covid 19 has affected Tower Lakes with several active positive tests; Lake County has been contacted  
Beach was closed as of 8/8

Many activities have been postponed or cancelled

Working closely with TL Village representatives

**Committee Reports**

1. Financial Committee Report

Tom Kuna and Melissa Covek

a. Expenses:

- i. Copies of the July 2020 Financials comparing budget to actuals for income and expenses are attached for your review. Dues Income through July YTD is 94% of the budgeted dues income for the year.
- ii. All expense categories are under budget through July YTD. We still have ongoing expenses for beach, grounds, lake, insurance, etc., that continue to be incurred but are expected to be under budget for the 2020 year.
- iii. Cash Balances for the three TLIA accounts have been reconciled and are attached.

b. Revenue:

- i. There are currently 21 delinquent dues, totaling \$14,513
- ii. Late fees have been issued to all 21, both email and regular mail
- iii. Check from the Village was received for planting project
- iv. Income for youth tennis and swim lessons were deposited for July

- v. Hoping to get updates from our Legal representatives regarding the property we have taken Legal action on

2. Beach

Mary Magro

- a. We had a busy 4<sup>th</sup> of July at the beach. The lifeguards did a great job keeping the beach clean and safe. After the 4<sup>th</sup>, Mark Handley and Don Sidlowski installed new security flood lights and cameras on the guard house – but not before someone tried to break into the guard house and damaged the door frame. Don reinforced the frame and fixed the glitch in the lock.
- b. Midway through July, the new piers were installed by Five Star Boats. It took them a few days, but they took out the old piers and hauled them away. The new piers look great and are higher than the old piers, but we were able to use the old ladders. We priced putting a bumper around the piers but decided to wait until next year. In September, we will be pulling out the swim area ropes and marking buoys so we can preserve the buoys for more years to come.
- c. Although we planned on closing the beach August 18, we abruptly closed the beach on Saturday, August 8 due to lifeguards going on vacation, college, and injuries. We will be offering the lifeguards that are still here a chance to clean up the guard house and the beach over the next few weeks.

3. Communications

Mary Kay Bolger

- a. Jan Bahr published and sent out the TLIA monthly newsletter electronically and Rob Dunbar posted it on the website around 8/01/20; MK Bolger printed out 7 copies and dropped them off at some homes that do not have access to computers. If anyone requests copies of them, we are asking that they contact MK Bolger directly for a hard copy of the newsletter
- b. Caroline Milne and Jan Bahr sent out 11 email blasts - 2 for Communications, 1 for the Board, 6 for Youth, 1 for Beach, and 1 for Events.
- c. The team is still in the process of updating the icontact list which provides the emails for eblasts. Please note, many email addresses of non-members and members not in good standing will be unsubscribed to save money and protect our privacy.
- d. The NEW privatized website has been up and running since 2/14. Below are the numbers for Website Activity:

Month	Downloads	Edit profile	Logins
February	145	158	267
March	178	29	319
April	185	7	345
May	198	4	319
June	283	8	652
July	187	3	460
August	144	2	279
Grand Totals	1320	211	2641

4. Events

Jeff Kernohan

- a. The new committee has started planning for upcoming events. There may be an opportunity to try to fit in the murder mystery dinner into the schedule this year, if the restrictions do

not increase. We have the deposit down so can either fit it in next year or try to fit it in with the chili cook-off this year.

- b. The progressive dinner, we think, might be more of a stretch so it is likely not to happen this year.

5. Grounds General

Mike Megleo

- a. Normal parks maintenance
- b. More dangerous or downed trees taken care of, including the one in Iverson Park
- c. South Hills park is getting closer to a point it can be graded and have mulch added
- d. Talks with the shoreline team have progressed and we are close to moving forward on that work including the geo webbing pathway (Planning on after Labor Day)

6. Grounds Beautification

Pat Covek

- a. We will be planting our fall display early September
- b. will be working on our Christmas decorations Late October early November
- c. We plan on having a Tree lightening ceremony early December and a giving program spearheaded by Mary Magro-our constant for the last at least 10 years

7. Lake

Mitch Coulter

- a. Lake Treatment-Lilly treatments will be beginning this month
- b. Kelsey Woods Silt Project Update
- c. Erosion Control East Side boat landing/Play Island Update

8. Member Services

Mark Handley

- a. Preparing for October 1 boat removal
- b. Article written for September newsletter.
- c. "Remove Your Boat" signs to be posted Labor Day weekend.
- d. Will employ four Tower Lakes youth @ \$10/hour to pick up stray boats from TLIA landings on Saturday, October 3.
- e. Plan to rent a truck from Home Depot to expedite transfers to boat storage area.
- f. Continuing to patrol boat landings to make sure access to the lake is kept clear.
- g. Would like Board to plan and budget for purchase of four (4) six-position aluminum boat racks for 2021 to alleviate overcrowding at landings
  - i. This purchase is listed in the 2019 Plan document spread over three years however there are economies in a one-time buy and the cost per rack will be lower than previously identified
  - ii. Two for Wagner Park, one for West side, one for South Hills -- location TBD per Grounds recommendations.
  - iii. Cost will be about \$4,500 plus 6x6 timber and anchoring hardware.
  - iv. Plan to clear debris, shrubs, limb trimming at Wagner Park area this fall in preparation for install in spring.

9. Nominations

Mary Beth Adams

- a. Nominating Committee Members
  - i. Mary Beth Adams - chair

- ii. Jackie Aprati
  - iii. Jean Mall
  - iv. Kelsi Knight
  - v. Ken Stevens - new member
  - vi. Carol Schmidt - new member
  - vii. Fran Steffen - new member
- b. The focus of the committee will be to find candidates to run for the TLIA Board who will be elected at the January 2021 TLIA Annual Meeting. We will post more information about the election in upcoming newsletters.

10. H&H Study

Tom Kubala

- a. Hey & Associates continues to develop the model. Data is being pulled from all 6 gauges and entered into the model. We expect the rainfall data to be included prior to our next update which is currently being scheduled.
- b. As per the grant agreement, a formal project update report was submitted to LCSWM last month. 3 areas around the ground water monitoring sites have been preliminarily identified as possible stormwater management improvement sites, incorporating best practices and may be projects for the coming years WMB grant applications.
- c. Conclusions on this need to be finalized in the next month, to meet the Oct 2 deadline for application submission.

11. Tennis

Pat Covek

- a. Our adult and youth tennis were very well attended this year—Bridget Lacson did a great job with the youth and her tennis instructors were highly praised for their abilities and professionalism. John Sisto will be back next year
- b. We are planning a Labor Day mixed Tennis and pickle round robin—M K will be our leader — details will follow
- c. Judd Lautenschlager, Bob Nash, and the committee are hosting a men’s tournament with details to follow
- d. Our courts will be power washed sometime in August and our courts will close November 1st
- e. Pat Covek—Tennis Chair —Jeannie Mitchell and Christine Messerschmidt will be co -Chairs as of October 1st—Pat will be staying on as maintenance with Kathy and adult Tennis lessons with John Sisto

12. Youth

Kimberly Saunders

- a. Back to School event is being canceled
- b. We are re-evaluating Fall events to focus on those that present low risks considering the pandemic. (Family campout is TBD)

13. Old Business – Discussion about the protocol for the wedding on August 22 – Board approved

- a. ask that guests wear a mask when within 6 feet of someone else
- b. maintain physical distancing throughout the afternoon and evening both during the ceremony and dinner
- c. Dinner and drinks will be served by a food truck throughout the evening with touchless pick-up and ordering

- d. The music will be played by a guest
- 14. New Business
- 15. Public Comments/Discussion

**Motion to adjourn the meeting: Mary Magro**

Second: Mark Handley

All in favor: Ayes 6, Nays 0

Meeting adjourned 8:05 p.m.

Respectfully submitted,

Kristi Nash